

Tender Consultation rules

2022-06 and 2022-07 Hosting, maintenance and development services for the websites of the European URBACT programme and the management of the URBACT secretariat messaging service

CPV: 72000000-5: Information technology, consultation, software development, internet and support services

Marché de service conclu selon un appel d'offres ouvert en application des articles L.2124-1, R.2124-1, R.2124-2-1° du code de la commande publique.

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Article 1: Purpose of the tender consultation

The purpose of this tender consultation

- The provision of maintenance and development services for the websites of the European URBACT IV programme, whether existing or liable to be developed within the framework of this contract, or, if applicable, exterior to it (e.g. specific sites for events) (Lot No. 1).
- The provision of hosting services for the websites of the European URBACT III and URBACT IV programmes, whether existing or liable to be developed within the framework of this contract or exterior to it, and the management of the URBACT secretariat messaging service (Lot No. 2).

The contract may also include consultation and training services.

The tender consultation is issued in the form of a call for tenders opened in application of Articles L2113-10 and R2124-2 of the Code of Public Procurement.

Notice for the competitive public tendering process was published on BOAMP and JOUE.

In accordance with the provisions of Article L2113-10 of the Code of Public Procurement, the tender consultation is subject to an allotment.

Lots	Description
1	The provision of maintenance and development services for the websites of the European URBACT IV programme, whether existing or liable to be developed within the framework of this contract, or, if applicable, exterior to it (e.g. specific sites for events).
2	The provision of hosting services for the websites of the European URBACT URBACT IV programme, whether existing or liable to be developed within the framework of this contract or exterior to it, and the management of the URBACT Secretariat messaging service

In accordance with the provisions of Article R2113-1 of the Code of Public Procurement, candidates may respond to all lots.

Article 2 Contract procedure and format

This tender consultation concerns the conclusion of two framework agreements with purchase orders under the provisions of Articles R.2162-13 and R.2162-14. The framework agreements will also include a fixed sum part. In application of Article R.2162-9, framework agreements will be awarded to a sole supplier and will define all the contractual provisions. Each framework agreement will also include a part with purchase orders.

Article 3 Term of the framework agreement

The term of the framework agreements will be 12 months from their date of notification to the successful supplier. They may then be renewed 3 times for a new period of 12 months. This renewal is tacit, and the successful supplier may oppose it. However, the contracting authority may eschew the renewal of the contract by way of its express decision. The maximum duration of the framework agreements is 4 years.

Article 4 Price of the framework agreement

This framework agreement is a mixed-price contract. It consists of a part with purchase orders (scalable maintenance, development, consultancy and training, reversibility operations) and a fixed sum part (hosting, corrective and adaptive maintenance, user support, messaging service management).

In application of articles R. 2121-8 and R. 2162-4 of the Code of Public Procurement, the maximum amounts for parts with purchase orders for each of the two lots are:

50 000 € HT over one yeay lot n°1

15 000 € HT over one year lot n°2

Purchase orders are executed at the time of their issue. Purchase orders are issued during the term of validity of the contract.

Article 5 Conditions concerning the tender consultation

5.1 Company grouping

In accordance with the provisions of Article R2142-22 of the Code of Public Procurement, the Agency does not stipulate a specific legal structure. Nevertheless, in the event of joint groupings and at the stage when contracts are awarded, the representative of the grouping is jointly liable vis-à-vis all members of the grouping for the execution of the contract.

The submission of a signed authorisation justifying the representative's authority to represent the other members of the grouping shall be required at the latest before the accepted candidates are sent an invitation to submit a bid.

At the bid submission stage, in the event of an application in the form of a joint grouping, the candidate shall indicate in his bid the detailed breakdown of the services performed by each member of the grouping.

5.2 Modifications to the form of the grouping

The composition of the grouping may not be changed between the date for submission of applications and the date of signature of the framework agreement, subject to the exceptions specified under Article R. 2142-26 of the Code of Public Purchasing.

5.3 Assessment of the capacity of economic operator groupings

In accordance with article R. 2142-25 of the Code of Public Purchasing, *"the assessment of the capacities of a grouping of economic operators is global. Each member of the grouping is not required to have all the capacities necessary to fulfil the public contract"*.

5.4 Subcontracting

Subcontracting is authorised under the provisions of Articles R. 2193-1 to R. 2193-22 of the Code of Public Purchasing.

In case of recourse to a subcontractor for the submission of their bid, the candidate is invited to use form DC4 "Déclaration de sous-traitance" [Subcontracting Declaration], available at the following address: <http://www.economie.gouv.fr/daj/archives-formulaires-declaration-candidat> This declaration must include at least the following information:

- The type of services subcontracted;
- The name, purpose or business name and address of the suggested subcontractor;
- The maximum amount of sums to be paid to the subcontractor;
- The payment conditions specified by the draft subcontracting contract and - where applicable - the terms and conditions for price fluctuation;
- Where applicable, the capacities of the subcontractor on which the candidate is relying.

The candidate shall also submit a subcontracting declaration indicating that he is not currently the object of a ban on submitting bids.

Notification of the framework agreement shall be deemed as acceptance by the subcontractor and approval of the payment conditions.

Subcontracting requests may also be made during the framework agreement performance period.

5.5 Variants

Variants are not authorised within the framework of this consultation.

5.6 Validity period for bids

The validity period for bids is set at 120 days starting from the deadline for the receipt of bids.

5.7 Languages that can be used in the bid or participation application

All documents must be presented in French or English. Regardless of the language used, the candidates can complete their file with a version in the other language of all or part of their application.

Article 6 Working towards paperless exchanges between the contracting authority and the companies

All correspondence concerning the procedure for the conclusion of this contract must be computerised and take place via the purchaser profile.

This involves the following:

- Provision of consulting documents;
- Receipt of applications and bids for all phases;
- Questions and answers from the contracting authority and the companies; requests for information, supplements etc.;
- Any possible negotiations;
- Notifications of decisions (refusal letters, award letters and other notifications).

Article 7 Terms and conditions for financing

The payment method retained is transfer via payment order. The payment period applicable to this contract is thirty (30) days starting from the date of receipt by ANCT of the invoice (or memorandum) drawn up by the service provider (see Article 1 of Decree no. 2013-269 of 29 March 2013).

In the event of late payment, the Successful Supplier will receive late payment penalty interest under the conditions specified in the CCAP.

The monetary unit for this contract is the euro.

The Successful Supplier may transfer or pledge, in whole or in part, any debts arising from the contract.

Expenditure resulting from the contract shall be assigned to the Urbact Secretariat budget with ERDF co-financing.

Article 8 Company tender consultation file

8.1 Contents of the Company tender consultation file

The consultation file includes:

- These consultation regulations,
- The statements of commitment (one per lot),
- The all-inclusive fixed price breakdown and the unit price schedule (UPS) (an EXCEL file with 4 sheets).
- The list of special provisions common to both lots (special terms and conditions),
- The order simulation (for lot 1 only)
- The public contract appendix – GDPR compliance

8.2 Obtaining the Company tender consultation file

The tender documents can be downloaded free of charge and in full from the PLACE purchaser profile address.

In application of articles R. 2132-1 et seq. of the Code of Public Purchasing, in addition to the classic terms and conditions for the conducting of consultation processes, bidders must download the contractual and additional documents in full and respond via the purchaser profile, for which the website address is as follows: <https://www.marches-publics.gouv.fr/?page=entreprise.AccueilEntreprise>.

To extract and read the consultation documents, applicants are invited to familiarise themselves with the IT tools referred to on the platform.

On downloading the tender documents, the applicant is invited to enter the name of the bidding organisation, the name of the private individual who is downloading the documents and an email address that allows for guaranteed electronic correspondence so that they are able to receive all additional information sent during this consultation phase, and in particular any possible precisions with regard to lead times or extensions/delays.

The candidate shall not file any complaint if they do not have all the additional information sent via the computerisation platform during the conducting of this consultation if said lack of information is attributable to an error made while entering their email address, if said email address is deleted or if an anonymous download is made.

8.3 Modifications to the Company tender consultation file

Candidates may not make any changes to the tender documents. More specifically, the candidate's general sales conditions will never be accepted by ANCT. As a result, if any such changes are made, the bid may be considered as non-compliant.

In their study, bidders must report to the contracting authority any errors, omissions, conflicting imprecisions or ambiguities that they have identified in one of the aforementioned documents or between two documents that make up the tender documents. As a result, they cannot refuse to carry out the services or claim any compensation of any kind for their own benefit.

It is the candidate's responsibility to check the composition of the tender documents. No complaints or extensions to the deadline for the submission of bids shall be admissible once an incomplete tender document file has been withdrawn.

The contracting authority reserves the right to make changes to the specifics of the tender documents. Any such changes must be communicated to the candidates at the latest **five calendar days before the deadline for the submission of bids** specified on the front cover of this document.

If the contracting authority believes that this period is not sufficient for the candidates to familiarise themselves with the changes and adapt their bids accordingly, the deadline for the submission of bids shall be put back to a later date more appropriate for all candidates.

Candidates must reply based on the amended tender documents without raising any objections due to this.

8.4 Additional information

To obtain any additional information that they may need during their consultation file study, candidates must send a paperless request **to the following address at the latest 7 calendar days before the deadline for receipt of bids**:

<https://www.marches-publics.gouv.fr/?page=entreprise.AccueilEntreprise>.

A written reply will then be sent to all companies who have requested the tender documents and identified themselves before the deadline for the receipt of bids.

If the deadline for submitting bids is put back while the candidates are studying the tender documents, the previous clauses shall apply as a function of the new deadline for the submission of bids.

8.5 Ban on submitting bids

Persons subject to one of the cases for a ban on submitting bids as specified under articles L. 2141-1 to L. 2141-6 and L. 2141-7 to L. 2141-11 of the Code of Public Purchasing.

Article 9 Presentation of bids and applications

9.1 Deadline for the receipt of applications and bids

The candidates must submit a full file (applications and bids) in paperless form in a single response in accordance with Articles R. 2151-6 and R. 2151-7 of the Code of Public Purchasing.

The sealed bids must be uploaded to the site of the purchaser's profile before the deadline stated on the cover sheet of these regulations. Any bids received after this deadline has passed will be automatically rejected by ANCT.

9.2 Presentation of the documents

Documents related to the bids shall be drafted in French or English. The monetary unit used is the euro.

9.2.1 Documents to provide

9.2.2 Application file

The candidate's file in response to this framework agreement shall include the following:

- A signed declaration to justify that they do not fall under one of the cases mentioned in Articles L. 2141-1 to L. 2141-5 and L. 2141-7 to L. 2141-11, in particular that they fulfil the obligations concerning the employment of disabled workers as defined in Articles L. 5212-1 to L. 5212-11 of the Labour Code;
- In application of Article R2144-1 of the Code of Public Procurement, the information requested by the purchaser in order to verify the aptitude to exercise the professional activity, the economic and financial capacity, and the technical and professional capacities of the candidate:
 - a declaration concerning the sales turnover of your company over the last three years maximum;
 - bank statements or professional risk insurance;
 - a list of similar services performed during the last three years;
 - the average annual number of staff members during the last three years;
 - an indication of the degrees and professional certificates of the candidate and/or company executives.

Only applications presenting a regular legal situation and a sufficient economic, financial, professional and technical capacity will be retained.

In compliance with Article L.2141-12 of the special terms and conditions, the Candidate is also required to inform ANCT, throughout the entire consultation procedure, of any collective proceedings that may be initiated against them, or of the evolution of the collective proceedings if they are declared at the time of submitting applications.

If the candidate does not have the required references, they may present an equivalent means of proof to justify a sufficient level of professional skills to execute the contract.

To justify the professional, technical and financial capacities of the other economic operators they rely on to present their application, the candidate shall produce the same documents concerning this economic operator as those that are required of them by the contracting authority. In addition, to justify that the capacities of this economic operator are available to them for the execution of these services, the candidate shall also present a written undertaking of the economic operator.

If a document cannot be presented due, for example, to the recent creation of a business, the candidate should provide a note explaining the situation and also attach a document to justify these affirmations.

Any other document that the candidate judges useful to support their application, including links with adapted businesses or sheltered employment centres.

Recourse to a subcontractor at the application stage

The successful supplier for this contract may subcontract the execution of a part of the contract on condition of obtaining the acceptance of each subcontractor and the approval of the payment conditions of each subcontractor contract from the contracting authority.

A DC4 form or equivalent (<http://www.economie.gouv.fr/daj/formulaires-marches-publics>) shall be established for each subcontractor as well as the documents required from the principle bidder. Approval is subject to the presentation of the documents required in Article 5.2.2 “application file”.

At the time of bidding, the candidate must mention the nature of the services performed by the subcontractors, as well as the payment conditions and any amounts envisaged for each subcontractor. For subcontracting declarations during the contract period, the successful supplier must also justify a release of collateral corresponding to the subcontracted amount or a signed statement certifying that the contract is neither pledged or transferred to a banking establishment.

Co-contracting

For groupings of candidates, the information required above must be provided for each of the members of the grouping with the exception of the letter of application (one letter of application suffices for a grouped application).

The applications and bids must either be co-signed by all the grouped companies or signed by the sole grouping representative if they can justify the necessary accreditations to represent the members of the grouping. Each member of the grouping must provide the documents required under Article 9.2.2 "documents to provide" of these consultation rules. The assessment of the professional, financial and technical capacities of the members of the grouping is global – it is not required for each company to possess all the technical capacities to execute the contract.

NB – complements to the application: Before examining the applications, if the contracting authority observes that the above-mentioned documents are lacking or incomplete, they may decide, in compliance with Article R2144-2 of the Code of Public Procurement, to require all the candidates concerned to provide or complete these documents within a period that is identical for all but which may not exceed 10 days. The other candidates who have the possibility to complete their application will be informed of this within the same period.

In compliance with the provisions of Article R.2144-7 of the Code of Public Procurement, if the candidate to whom it is intended to award the contract is subject to a ban on submitting bids as mentioned in Articles L. 2141-1 to L. 2141-6 and L. 2141-7 to L. 2141-11 of the Code of Public Procurement or cannot produce the required supporting documents and proof within the time allowed, their application shall be declared inadmissible and the candidate will be eliminated. In this case, the candidate whose bid ranks immediately below shall be requested to provide the necessary documents. If necessary, this procedure will be repeated while bids remain that have not been rejected because they are considered inappropriate, irregular or unacceptable. However, the contracting authority may decide at their discretion to abandon the said procedure.

9.2.3 Bid submission file

These documents allow for the verification of the admissibility of the bids:

- **The completed statement of commitment;**
- **The completed all-inclusive fixed price breakdown;**
- **The unit price schedule;**
- **An order simulation framework for lot No. 1 including:**
 - The price proposed for the creation of a dynamic page for big events like <https://urbact.eu/city-festival-2026> (with its pages about programme/practical information/273 local actions/registrations)
 - The price proposed for the creation of a static page like this: <https://urbact.eu/networks/agents-co-existence>

NB: the candidate's financial bid must only include the technical implementation and uploading the content provided by URBACT (the graphic design is implemented within the framework of another contract).

- **The technical memorandum, including the following elements:**
 - The presentation (CV) of the project leader in charge of the execution of this contract
 - The presentation (CV) of the project coordinator who will be the referent person for the URBACT Secretariat for services of lot 1 and 2.
 - The presentation of the project team the candidate intends to dedicate to the contract, including at least 2 developers and demonstrating their capacity to express themselves in French and English (oral and written);
 - The presentation of three projects, either in progress or recently completed, demonstrating the candidate's experience and expertise in similar fields to this contract;
 - A technical note drafted in French or English on the way in which the candidate intends to organise the task to meet the provisions of the specifications (technical description, timeframes for operations, mode of relations with the URBACT secretariat, reactivity, etc.) and to respond to urgent orders.
- **In case of subcontracting, form DC4.**

Inappropriate or abnormally low bids will be excluded from the consultation. Any non-compliant and/or unacceptable bids may be rendered compliant under the conditions specified in article R. 2152-1 of the Code of Public Purchasing.

The contracting authority may choose not to follow up on the consultation for any reason of public interest, in accordance with article R. 2185-1 of the Code of Public Purchasing. In such cases, the contracting authority shall notify the candidates as quickly as possible regarding the reasons behind the decision not to award the contract or to re-initiate the proceedings in accordance with article R. 2185-2.

9.2.4 Coherence of the bid

Any anomaly or deficiency that the bidder may observe in the specifications or planned execution, as well as any errors or omissions in the provisional quantities, imprecisions and contradictions, must be reported when submitting the bid at the latest. After the deadline, the entrepreneur is deemed to have verified and accepted the tender consultation file and cannot avail themselves of such errors during the execution of the contract.

In case of a conflict between the overall fixed sum price breakdown and the statement of commitment, or in the case of anomalies, errors or omissions internal to the all-inclusive fixed price breakdown, the candidate, if they are about to be awarded the contract, will be requested to rectify this breakdown to harmonise it with the all-inclusive fixed price. In case of refusal, their bid will be considered incoherent and eliminated.

Concerning unit prices, the indications on the unit price schedule shall prevail over any other indications in the bid for which the amounts may be rectified accordingly. Any errors of multiplication, addition or carrying over that may be observed shall also be rectified, and for the assessment of the bids it is the amount thus rectified from the above-mentioned documents that shall be taken into account

Article 10 Bid submission

The deadline for the submission of bids is indicated on the cover sheet of this document.

The bids may only be sent electronically, to the following address: <https://www.marches-publics.gouv.fr/?page=entreprise.AccueilEntreprise>

Any paper bids shall be considered as inadmissible applications or non-compliant bids in the meaning of articles L. 2152-2 and R. 2152-1 of the Code of Public Purchasing.

Each electronic submission made will be subject to a certain date for receipt and an electronic read receipt will be issued. The reference time zone shall be (GMT+01:00) that of Paris, Brussels, Copenhagen and Madrid.

To ensure that it is possible to extract and read the documents submitted, ANCT invites bidders to use the following file formats:

- Standard .zip
- Adobe® Acrobat® .pdf
- Rich Text Format .rtf,
- doc or .xls or .ppt,
- odt, ods, odp, odg;

The bidder is asked:

- Not to use certain formats, in particular files of type ".exe"
- Not to use certain tools, in particular those of type "macro"
- Perform prior processing of the files making up his application and/or his bids using antivirus software.

For any other format that might be used by the candidate, the candidate must send the address of a site from which the contracting authority can download free of charge a tool with which it can be read. If he does not, the contracting authority reserves the right to reject the application or bid of the candidate.

All files making up the application or bid shall first be processed by the candidate using regularly updated antivirus software. Any files containing a virus that has not undergone repair or for which repair was not successful shall be deemed never to have been received. ANCT has the right to decide whether to repair the document affected. If the file repair is not successful, it will be rejected and the candidate will be notified.

The instructions for the computerised platform, the procedure for the submission procedure and all the prerequisites are available on the following website:

A backup copy may be sent by the candidate at the time electronic sending takes place. This back up copy must be placed in a sealed envelope bearing the legible wording **“backup copy – Do not open”** along with the subject of the consultation. This copy must be sent to ANCT (96 bis rue de Vaugirard 75006 Paris) for the attention of the legal affairs and purchasing department before the deadline for sending bids. The bld containing the back up copy will be destroyed by the contracting authority if it is not opened.

If a single candidate submits several computerised bids on the PLACE platform, only the last bid submitted will be opened by the contracting authority. The candidate shall ensure that their latest computerised bid submitted includes all the application and bid documents for the batches for which they are bidding, provided however that this procedure is being allocated.

Article 11 Admissibility and assessment of bids

Bids sent once the deadline has passed will be eliminated.

The contracting authority will check that the bids are not non-compliant, unacceptable or inappropriate.

The contracting authority reserves the right to authorise the candidates concerned to render their non-compliant bids compliant within an appropriate time frame, provided that they are not abnormally low.

The framework contract will be awarded to the candidate company who has submitted the bid that is the most economically advantageous, determined in application of the following weighted criteria:

For lot No. 1

Criteria	Weighting
Quality of the bid	55%
- Expertise, experience and team proposed	20%
- Proposed methodology with reference to the technical note	35%
Price of the services	45%
- Price for the fixed sum part	25%
o Fixed sum price for maintenance (25%)	
- Price for the part with purchase orders	20%
o Order simulation: Dynamic webpage (10%)	
o Order simulation: Static webpage (10%)	

The price criterion will be assessed using the following formula: (lowest bid/bid to assess) x 5

The other criteria will be assessed from 1 (not very satisfactory bid) to 5 (excellent bid).

For lot No. 2

Criteria	Weighting
Quality of the bid	55%
- Expertise, experience and team proposed	20%
- Proposed methodology with reference to the technical note	35%
Price of the services	45%
- Price for the fixed sum part	45%
o Fixed sum price for hosting (25%)	

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| <ul style="list-style-type: none"> ○ Fixed sum price for messaging service management (20%) | |
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The price criterion will be assessed using the following formula: (lowest bid/bid to assess) x 5
The other criteria will be assessed from 1 (not very satisfactory bid) to 5 (excellent bid).

Inappropriate or abnormally low bids will be excluded from the consultation. Any non-compliant and/or unacceptable bids may be rendered compliant under the conditions specified in article R. 2152-1 of the Code of Public Purchasing.

The contracting authority may choose not to follow up on the consultation for any reason of public interest, in accordance with article R. 2185-1 of the Code of Public Purchasing. In this case, the contracting authority shall notify the candidates of the reasons behind the decision not to award the contract or to re-initiate the procedure, in accordance with Article R. 2185-2.

Article 12 Application checks

Once the bids have been evaluated, ANCT will analyse the application of the company to which it intends to award the contract.

The candidate to whom it is intended to award the framework contract shall submit supporting documentation to prove that he is not subject to a ban on submitting bids in view of the provisions relating to the Code of Public Purchasing.

If the candidate is subject to a ban on submitting bids for a public sector contract, fails to provide the requested documentation and/or does not have the adequate professional, technical or financial skills for the performance of the services concerned, his application will be declared inadmissible and the candidate will be eliminated from the process.

In such cases, the application of the candidate ranked immediately below the winning candidate shall be evaluated. The candidate concerned will be called upon to submit the necessary supporting documentation. This procedure will be repeated as many times as there are bids.

Article 13 Provisional award

A letter will be sent to the highest ranking candidate to inform them of the awarding of the contract. In application of R2181-1 of the Code of Public Procurement, unsuccessful candidates shall be notified.

13.1 Fiscal and social certificates

The highest ranking bid will thus be provisionally awarded while waiting for the candidate(s) to provide the certificates specified in Articles R. 2143-6 to R. 2143-10 of the Code of Public Procurement. The deadline set by the contracting authority to submit these documents cannot exceed 10 days. A certificate of civil liability insurance must also be provided within the same period.

Article 14 Appeal procedures

Appeals against decisions may be filed with the Administrative Court of Paris:

7, rue de Jouy 75004 Paris.
www.paris.tribunal-administratif.fr
Telephone: 01 44 59 44 00
Fax: 01 44 59 46 46
Email: greffe.ta-paris@juradm.fr

The Administrative Court of Paris may be referred to via the Télérecours citoyens online application accessible via the website: www.telerecours.fr

Various appeals can be made through them:

- Pre-contractual referral:

Pre-contractual referral can be exercised before the signature of the contract, under the provisions of Article L 551-1 to L 551-12 of the Code of Administrative Justice (CJA). Only those persons with an interest in concluding the contract are entitled to resort to this procedure. The introduction of a pre-contractual referral automatically suspends the procedure for the conclusion of the contract until the judge's decision.

- Contractual referral:

Contractual referral can be formulated under the provisions of Article L 551-13 to L 551-23 of the Code of Administrative Justice (CJA), within the timeframe stipulated in Article R 551-7 of the CJA.

- Remedy of full jurisdiction to contest the validity of the contract:

This recourse opens to third parties, without consideration of their quality, the possibility to contest the validity of the contract or certain clauses within it before the administrative judge within 2 months following the fulfilment of the appropriate publication procedure concerning the conclusion of the contract.

- Recourse to action Ultravires:

Against the detachable acts of the contract or a regulatory clause within a period of 2 months from the publication or notification of the disputed decision, in application of Article L 421-1 of the Code of Administrative Justice (CJA).

Candidates also have recourse to the legal representative of the public purchaser for reconsideration or referral to a higher body within a period of two months from the notification of the decision of rejection of their application or bid.

Article 15 Information on the processing of candidate data

Being responsible for the processing of personal data, ANCT will be required in the context of this procedure and/or in the context of the execution of the public contract/framework agreement/subsequent contracts to collect, process and store personal data concerning the bidder and/or their representatives in order to examine the responses to the tender consultation and the execution of the contract.

The information gathered during the procedure and/or in the context of the execution of the public contract includes the names, first names, quality or function, professional contact details and, when

necessary, the electronic certificate and elements of the electronic signature of the bidder's representatives.

The information thus collected is essential for the tender consultation and/or the execution of the public contract.

This processing is performed for the following purpose(s):

- ✓ The publication, transmission and availability by electronic means of the documents concerning bids for public contracts;
- ✓ Reception of the bids and responses related to the awarding of a public contract;
- ✓ The maintenance of an events log that may contain: the mention of the online publication of the notice for the competitive public tendering, the tendering consultation rules, the company consultation file and the modifications that may be made to it, the list of persons having downloaded the documents, the mention of all exchanges of information with these persons, the references of applications and the bids received;
- ✓ The secure management of applications, bids, notifications and communication necessary for the awarding of the public contract.

By responding to this procedure, the bidder consents to the processing of the personal data of their representative(s) by ANCT.

In compliance with the provisions of Article R2184-12 of the Code of Public Procurement, these data will be stored for a maximum period of 5 years from the date of signature of the contract awarded via this procedure.

These data are exclusively intended for members of the Board of Directors, the management and/or the ANCT department concerned by the contract as well as the legal affairs and purchasing department.

In compliance with the Data Protection Act of 6 January 1978, the persons whose personal data are collected have a right of access, rectification, limitation, portability and deletion of data concerning them as well as the right to file a complaint with the Commission Nationale Informatique et Libertés (French Data Protection Authority).